

## Squash PEI Meeting Minutes

Date: July 17, 2012

### Attendance:

Lester Jinks ✓ Cam Beck ✓ Kelly MacWilliams ✓ Shara Cody ✓  
John Power ✓ Emily Brown ✓ Kirk Butler ✓ Ken Sampson ✓  
Kirk Butler ✓ Nicole ✓ Gary Roberts ✓

### No. Topic Highlights

#### 1. Call to Order & Agenda approval

Shara called the meeting to order; Ken moved that the 2012 AGM Agenda be approved as presented; Seconded by Shara. 2. Approval of the 2011 AGM minutes.

There was some discussion regarding if the minutes were approved from the 2011 AGM; there were no questions on the minutes. It was agreed that the minutes were previously approved. There was no business arising from the 2011 minutes. 3. President's Report Shara delivered the

President's Report which she provided prior to the meeting. Please refer to the accompanying document. Shara mentions the need for more volunteers, help with Junior Development, and the possibility of league play branching out to other areas. The report was moved by Shara, seconded by Lester. 4. Vice President's Reports Emily and John did not have much for report. They would like to see the following happen soon:

- improvements to the Ranking System - A Canada Games Plan of Attack, we have a chance to do well at the next games.

The league play is well attended and going very well, it will continue in the upcoming season. 5. Treasurer's Report Cam gave us a verbal report with an official statement to come.

We have a few Outstanding Bills and Outstanding Revenue which leaves us with an equity of approximately \$600.00 Cam mentioned he wants to step down as treasurer but will stay in the

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### No. Topic Highlights

position until a replacement is found. Ken expressed an interest in taking this over and will confirm later. The membership database suggests we have approximately 127 members. Kirk will have to get some information on how to sign members up and take payment. Membership includes insurance coverage through Sport PEI. We will look into special offers for memberships to facilities and Squash PEI similar to the Spa deal we received last year. 6. Committee Reports

- Kirk will make an effort to attend some of the events in

Charlottetown to help him fast track programming in Summerside. Kirk will run a full sanctioned tournament out of Summerside this year; the date of December 14<sup>th</sup> was discussed and will be

confirmed. - There was much discussion about the tournament schedule; there are a few weeks with no events and a few weeks in a row with events. There will be an opportunity to move some events and not others; we are still waiting for confirmation of dates from NS. The DRAFT schedule will be worked on for a month or so prior to being released. - Montague is interested in hosting some type of

tournament; perhaps an event in the second half of the season will fit best. This will be investigated further. - We had much discussion about the current Ranking System. We voted to move to the Ranking System being used by NS. NS will enter our data for a small web user fee around \$80.00 per year. The rankings can be sorted many different ways by province/division etc... League play will be included in the rankings and can be weighted less than tournament play if we decide to. Cam moved that we switch to the NS Ranking System; seconded by Emily; motion was passed. - We have the need for a full time squash coach. John is

looking after the upper level juniors; we need someone to look after the lower level juniors and help feed the membership. We should look at how the tennis system works at the Spa. Look into funding opportunities; Emily has performed some research; Gary Roberts says he can help out in this area to target funds and grants etc... - The conversion of the spinning room into a squash court

is in progress and should be completed for play in the fall. The glass will be arriving this week then the frame will be constructed, floor sanded, lines painted, tin installed, and walls repaired as required over the next month. - Squash Canada's Strategic Plan comments were assembled by Shara and will be forwarded to Squash Canada.

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**No. Topic Highlights** 7. Amendments to Bylaws There were no amendments to the bylaws

suggested. 8. Election of Officers I need some help here with what is taking place?????????????

9. South Africa Jesters 12 South African squash players will be arriving in September.

Lester will be heading up this initiative. We will try to find billets for the 4 couples and 4 singles; ages between 40-60. We want to make sure they are well entertained; some are golfers; all are squash players at a relatively good level. We want to incorporate a mini tournament of some kind while they are here. They arrive on a Sunday night and will be here Monday/Tuesday. 10.

Next Meeting Our next meeting will be on Monday August the 27<sup>th</sup> with a location to be verified.

**NEW BUSINESS** A. Tournament HELP A few names were suggested as people to contact to help with

tournaments. Jeremy Styles, Rhonda MacLean, Gary & Inez, Nicole, Ed MacDonald.

John has agreed to be the person to look after the tournament play logistics; he will solicit the help of Steve to perform the draws. We will need a couple people trained in the draw software to help ease the load and provide back-up alternatives to Steve. We will look into the possibility of guaranteeing 3 matches in our tournaments to make them more attractive. Kelly has agreed to look after the Prizes and Socials; Kelly will solicit help in areas as required with help from the

executive to solicit volunteers. John & Kelly will be tournament co-chairs. B. Referees/Coaches

## Certifications

There was some discussion about the need for a formal coaching and referee certification program in our club. With Canada Games comes requirements for coaches and participants at a referee level. We will look into a program to offer. A Canada Games Coach & Manager; gender opposite and at level 3 Coaching must be in place by February 14, 2014. C. Volunteer/Coaching

## Credits

There was some discussion regarding volunteer and/or coaching credits that could be used towards tournament registrations. We should investigate a user-pay system; we should look into the Tennis Program at the Spa to see what kind of arrangement they have; they are able to support a good level of coaching. D. Junior Introductory

## Programs

We need to contact The Spa and UPEI etc... regarding opportunities for young juniors to try the sport for a period of time prior to purchasing a membership at a specific club.

### **No. Action Item(s) Owner Target Date**

9.0 Look into the breakdown of skill levels for the New Player Development.

Shara January,

2012

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### **No. Topic Highlights**

10.0 Look into the equipment needs for New Player Development.  
(Cam will put information about the Gear Exchange on the website)

Emily 2012

11.0 Create a draft document for review to outline a structure for user-pay training sessions for skills improvement at all levels. This will follow the new structure for Junior Development.

John 2012

14.0 Retrofit Spin Room into a small squash court. Ken In-Progress  
15.0 Determine what format/information is required to submit scores to Squash NS for ranking. What do we need to provide to Squash Canada if anything?

John Emily

ASAP

16.0 Start the Squash League John

Emily

September

17.0 Select/Solicit a Coach and Manager for the Canada Games ? Executive 18.0 Treasurer's

Report Cam September 19.0 Get Kirk some information about memberships, website link etc...

Shara<sup>September</sup> 20.0 Finalize the Tournament Schedule John Kelly

ASAP

21.0 Investigate the possibility of a tournament in Montague. Fun or sanctioned?

Lester<sup>September</sup>

22.0 Initiate the new Ranking System; Update the link to the new Ranking System on our website; inform the membership of the changes and how to use the filters..

Shara Nicole

September

23.0 Investigate coaching opportunities for Junior Development etc...

User-Pay structure with agreements with specific fitness clubs. Look at the Tennis Program for ideas.

Lester Shara John

September

24.0 Investigate funding/grant opportunities for our programs. Emily

Gary

September

25.0 Find a replacement for Cam as Treasurer and determine what the role includes.

Ken<sup>September</sup>

26.0 Plan/Coordinate the agenda for our guests from South Africa; solicit help as required.

Lester<sup>September</sup>

27.0

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